



## Donation Request Policy

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The Shawnee Inn and Golf Resort proudly contributes in-kind support to hundreds of charitable organizations and special events each year. Due to a large volume of requests submitted to The Shawnee Inn and Golf Resort, all requests must be made in writing. Inquiries sent via telephone or fax cannot be considered.

The Shawnee Inn and Golf Resort has many different departments. Requests for golf, dining, spa, river trips and any other areas within the resort will be centralized through the sales department of the resort. This makes it easier for the organization seeking the donation to contact the proper department.

It is suggested that requests be submitted at least four weeks in advance of the fundraising event.

### An organization will be considered eligible:

- A non-profit charitable organization that has been granted tax-exempt status under Section 501c (3) of the Internal Revenue Code
- Geographic focus in Monroe County and communities where our employees and their families live and work
- Causes that are considered: Education, Arts & Culture, Health & Human Services, Environment
- Organizations that support The Shawnee Inn and Golf Resort.

### Ineligible organizations:

- Organizations without an Internal Revenue Code 501c (3) non-profit, tax-exempt status
- Individuals
- Organizations outside our geographic reach that have never had a connection with the resort will not be considered.
- Political campaigns, churches or religious organizations, Fraternal Organizations, Labor organizations, however, charitable requests that serve to further a larger general charitable purpose would be considered eligible.

Please fax all requests to 570.424.9168 or email them to [sales@shawneeinn.com](mailto:sales@shawneeinn.com).